

# FOR PHYSICAL SHAREHOLDER'S ONLY

To,

M/s.Link Intime India Pvt. Ltd.,  
Unit: Hindustan Petroleum Corporation Limited,  
C-13, Pannalal Silk Mills Compound,  
L.B.S. Marg,  
Bhandup (West),  
Mumbai – 400 078.

Dear Sirs,

**SUB.: CHANGE OF ADDRESS**

Folio No(s).\_\_\_\_\_

I \_\_\_\_\_shareholder of HPCL, holding shares under Folio No. \_\_\_\_\_ request you to change my address as given below:-

OLD ADDRESS	NEW ADDRESS
<b>PIN</b>	<b>PIN</b>

I request you to kindly change the above address in your records under intimation to me. I am attaching herewith duly attested, **copy of one of following documents** in support of my new address proof:

i) Latest Landline Telephone Bill	ii) Latest Electricity Bill	iii) Passport
iv) Election Card	v) Driving License	vi) Bank Pass Book containing new address.

Thanking you,

			PAN No. (Enclosed copy)
Name of the Sole / First Holder	:		
		_____ Signature	
Second Holder	:		
		_____ Signature	
Third Holder	:		
		_____ Signature	

Note : The signature(s) should match with the signature already on the record.