

# Frequently Asked Questions

## RECRUITMENT OF GRADUATE ENGINEERS THROUGH GATE-2015

Q.1	What is minimum educational qualification for advertised position?
Ans.	Candidates should have passed qualifying degree examinations and awarded full time bachelor's degree in engineering/technology in the advertised disciplines (full time regular courses only) from recognized Indian Universities/ Institutes.
Q.2	I have done AMIE, am I eligible to apply for the notified post?
Ans.	For advertised position, qualifications prescribed stipulate, full time regular course/s from AICTE approved / UGC recognized University/Deemed University and the courses offered by Autonomous Institutions equivalent to the relevant courses approved / recognized by Association of Indian Universities (AIU)/UGC/AICTE. AMIE qualification does not fulfil requirement and as such, cannot be considered as eligible.
Q.3	What is the total Number of vacancies?
Ans.	The total number of vacancies, discipline wise will be notified in due course of time, which may increase or decrease as per company requirements
Q.4	I have completed my B.E. / B.Tech Engineering degree after diploma in engineering. How should I calculate my aggregate marks?
Ans.	You should have minimum 60% marks (For SC, ST & PWD - minimum 50%) in aggregate of all semesters, in qualifying graduate (B.E. / B. Tech.) Degree.
Q.5	I have a B.E. / B. Tech degree in a branch which has not been specified in the detailed advertisement. However, course curriculum is similar to Engg. Disciplines notified. Can I apply with my Engineering Discipline?
Ans.	No. Candidates having engineering degree in a branch other than specified in the detailed advertisement are not eligible to apply. For eg. If your engineering discipline is other than the specified disciplines, like Industrial Engineering, Aeronautical Engineering, etc. you will not be eligible to apply, even though they may be appearing in GATE 2015 in the notified discipline.
Q.6	How will Hindustan Petroleum use GATE score?
Ans.	HPCL will use GATE-2015 marks for short listing of the candidates, who have applied to HPCL. Further selection process will consist of GD/GT and or personal interview. HPCL will get the GATE-2015 scores directly from GATE authorities. Only those candidates, who have appear in GATE-2015 in the relevant disciplines with respective engineering degree and have registered themselves with HPCL, and also eligible in all respects would be considered for further selection process in HPCL.
Q.7	GATE conducts its examination in so many papers. Will scores from all the papers be considered by HPCL?
Ans.	HPCL will consider GATE-2015 score in engineering disciplines which have been advertised. Please see the detail advertisement in HPCL website <a href="http://www.hindustanpetroleum.com">www.hindustanpetroleum.com</a> .
Q.8	I appeared in GATE last year. Do I need to write GATE in this year again?
Ans.	Yes. GATE-2015 score is the only valid score for consideration for recruitment in HPCL. Score from GATE-2014 or prior to that will not be considered by HPCL for its recruitment purpose.

## RECRUITMENT OF GRADUATE ENGINEERS THROUGH GATE-2015

Q.9	Is there any upper age limit for appearing in GATE?
Ans.	For GATE upper age limit, kindly refer to GATE official website; However, as per HPCL eligibility norms maximum age is 25 years as on 30th June 2015 for the General category candidates, i.e. <b>born on or after 30.06.1990 for Unreserved category.</b> Age relaxation for OBC (Non Creamy Layer)/SC/ST/PWD/Ex-servicemen/Domicile of J&K candidates will be applicable as per the Presidential Directives. (Please refer detailed advertisement).
Q.10	Is there any minimum % of marks requirement for appearing in GATE?
Ans.	For GATE % of marks requirement, kindly refer to GATE official website; However for being eligible for HPCL, candidates (belonging to General and OBC-NC category) should have secured minimum 60% marks in qualifying degree examinations, which is relaxed to 50% for SC/ST/PWD candidates.
Q.11	I am in the final year of my Engineering and passing out in the year 2015. Am I eligible to apply?
Ans.	Candidates currently in final year of their engineering studies can also apply. However, if selected, they must be in a position to submit their final mark sheet by <b>31<sup>st</sup> August, 2015</b> . Further at the time of applying Candidates (belonging to General and OBC-NC category) should have secured minimum 60% aggregate marks up to last semester examinations, which is relaxed to 50% for SC/ST/PWD candidates.
Q.12	Is there any physical fitness criteria for appearing in GATE ?
Ans.	For GATE physical fitness criteria, kindly refer to GATE official website; However, desirous candidates seeking employment with Hindustan Petroleum needs to be medically fit as per Hindustan Petroleum's pre-employment medical standards. Please note that <b>Defective Color Vision is a medical disqualification for employment with HPCL.</b>
Q.13	If I want to change my GATE examination venue or want to correct a mistake in GATE form or if I face difficulty in downloading my GATE admit card with registration number, whom should I get in touch with?
Ans.	You have to get in touch with GATE authorities. HPCL does not have any control on conducting GATE examination. Anything pertaining to GATE-2014 examination needs to be dealt with GATE-2014 authorities only. The procedure is enumerated in GATE-2014 bulletin. HPCL's interaction with GATE is limited to obtaining the scores of the candidates appeared in the specified disciplines advertised by HPCL.
Q.14	Can I apply to HPCL before I download GATE Admit card?
Ans.	No. GATE Admit card will have your GATE registration Number. You have to apply to HPCL with GATE registration number. Otherwise we shall not be able to retrieve your GATE score.
Q.15	What is the date of commencement of online Registration of application by candidates for HPCL?
Ans.	<b>18<sup>th</sup> December, 2014</b>
Q.16	What is the last date of online Registration of application by candidates for HPCL?
Ans.	<b>2<sup>nd</sup> February 2015</b>
Q.17	What is the procedure for Online Application for HPCL?
Ans.	The date of commencement of online Registration of application by candidates for HPCL is <b>18<sup>th</sup> December 2014</b> . The detail modalities of Online application are available in detailed advertisement which can be accessed through our corporate website <a href="http://www.hindustanpetroleum.com">www.hindustanpetroleum.com</a> under

## RECRUITMENT OF GRADUATE ENGINEERS THROUGH GATE-2015

	<b>“Career Opportunities”.</b>
Q.18	I am working with Central / State Govt / PSU, Do I need to apply through proper channel, If yes Where do I send the hard copy of my online application form?
Ans.	Producing NOC at the time of interview is mandatory for candidates working with Central / state Govt / PSU. If applying through proper channel is pre-requisite for acquiring NOC at the time of Interview by current employer of the candidate, they may send the physical copy of their online application form to,  <b>Deputy General Management – Talent Sourcing, HPCL, Petroleum House, 17, Jamshedji Tata Road, Churchgate, Mumbai 400020.</b>
Q.19	If I am not able to take print out of my application after filling the online application, can I take it at a later stage? Will I be able to view my application after submitting the same online? Can I make changes in the online application?
Ans.	<b>Yes.</b> You can retrieve your application and take a print out later and also view your application, with your unique application ID number generated after successful submission of your application online and GATE registration number. <b>You will not be able to make any changes in the application once submitted. Hence, please go thru’ all the instructions carefully before filling the application and confirm your details before final submission.</b>
Q.20	How do I fill in the % of marks in the online application, as our University gives only letter CGPA ?
Ans.	Where the university does not give % age for awarding Class/Division, the letter grade/CGPA/OGPA should be converted into %age as per the conversion formula applied by the Institute/University for awarding Class / Division. The candidate is responsible for arranging the percentage conversion formula/ equivalent certificate from the institute.
Q.21	I belong to the reserved category. Am I required to attach the Certificate at the time of applying online?
Ans.	You are <b>not required</b> to attach any Caste/Category certificate at the time of applying online. However, please ensure that you possess the requisite certificate as prescribed for appointment to posts under Govt. of India. Please visit our website <a href="http://www.hindustanpetroleum.com">www.hindustanpetroleum.com</a> for the exact formats for Caste / Community / Disability Certificates pertaining to SC/ST/OBC-NC/PWD. <b>You are required to produce the same at the time of Interview.</b>  In any case, it may please be noted that the onus of providing correct information w.r.t. caste/community rests entirely with the candidates. Please note that at any stage of the recruitment process, it is found that the information/documents furnished by you is false/incorrect, your candidature will be cancelled.
Q.22	Where do I contact for my queries?
Ans.	For all the queries not answered above you may write to us on <a href="mailto:hpclgate@hpcl.co.in">hpclgate@hpcl.co.in</a> Candidates may please also note that personal calls and/or interaction with any of the HPCL’s officials during recruitment drive is discouraged, except when absolutely necessary.
Q.23	While filling online application I have wrongly entered my category/ date of birth etc. How do I rectify it?

## RECRUITMENT OF GRADUATE ENGINEERS THROUGH GATE-2015

Ans.	Please note that application process for all the positions is through online application. There is no provision of manual intervention for editing any details in the application forms under any circumstances once it is submitted.
Q.24	While uploading a photograph I have by mistake uploaded my signature/pan card etc. how do I change it??
Ans.	Please note that application process for all the positions is through online application. There is no provision for manual intervention for changing the photograph uploaded during online application, after submission. <b>Upload the same photograph which was uploaded at the time of GATE 2015 registration.</b> Please ensure that the photo uploaded during online application is of candidate itself. Any other image (like signature, pan card, driving licence, aadhar card) uploaded under candidates photograph is not valid. All such applications will be summarily rejected.
Q.25	After payment of application through challan, what is to be done with HPCL copy of the challan??
Ans.	Payment made through challan at SBI branch will be updated within 2 working days from date of payment and application status will change to "Payment received". Kindly preserve HPCL & Candidate copy for future reference.
Q.26	I am a Mechanical engineer and belong to PWD category (Low Vision). I am not able to complete my online form.
Ans.	Online application module has got inbuilt validation with respect to eligibility criteria. As per the List of posts identified suitable for persons with disability by Ministry of Social Justice and empowerment Notification, candidates not meeting the eligibility criteria will not be able to submit the online application.
Q.27	How do I make payment of application after applying online?
Ans.	Payment towards application fee can be paid either by debit/credit card or through challan at any SBI branch. <b>Challan payment to be made after 2 working days from date of completion of online application.</b>
Q28	What is the last date for payment of application fees??
Ans.	Online Payment as well as payment through challan will be accepted <b>till 5<sup>th</sup> February 2015 upto bank closing hours.</b>

**NOTE :** For detailed selection procedure & other eligibility criteria, please refer full advertisement available at [www.hindustanpetroleum.com](http://www.hindustanpetroleum.com) under "Career Opportunities".