APPLICATION FOR HPCL LPG NON DOMESTIC DISTRIBUTOR

(FORM TO BE FILLED UP IN CAPITAL LETTERS USING BLUE/BLACK BALL POINT PEN)

Fo	r Office use											D	D	-	M	М	-	Υ	Υ		ass hot			е		
Not t	to be filled by applicant		Offi	ce Code				Seria	al No)			Dat	e of r	eceip	t of a	pplica	ation		V	vith	spe	cim			
										_											igna he p					
Pa	articular of applicat	ion	fee	R	s															_	•		-	•		
Dem	nand Draft Number									Da	te	D	D	-	М	М	-	0	8	<u> </u>						
	wn on (name of the bank)	f 41	-11			1						Pa	aya	ble	At											
	In favour of ^{(Full name o}	or tne	OII COI	npany)																						
	ose Application proces ssing fee for SC/ST car	_									-							-		ST c	andi	idate	e. A	pplic	catio	on
1	Name of the Loca	tion	1																							
2	Rev. Distt																									
3	State																									
5	Advertised on	D	D	- _M	М	-	Υ	Υ	Υ	Υ	in		(Plea	ase v	vrite N	Name	of N	ewsp	ape	r)						
6	Status : Individual	Pa	rtne	ership)/Re	gd.	Со	-op	era	itive	So	cie	ty/	Org	jani	sec	bo	ody			(Tic	k as	appi	icable	e)	
7	Individual : (Indiv	vidu	ıals	to en	clos	e A	ffid	lavi	t as	s pe	r A	nne	xu	re '	A ')						•		•		•	
7.1	Name																									
First name Middle name Surname																										
7.2	Father's /	s	Н	R I																						
	Husband's Name	Title				Firs	t nam	ie			Midd	le na	me					Surr	nam	Э						
7.3	Address																									
																Pi	in c	od	e :							
	Telephone No				-									em	nail:											
	STD) code	Э				Tele	ephon	e Nu	mber																
7.4	Nationality						Re	sid	ent	of																
	Persons other than India	n Nati	ionals	are not	eligibl	e							Nam	ne of	town											
7.5	Gender		Щ		<u> </u>		Re	ver	nue	Dis	tric	;t														
	_		M	ale / Fer	naie	_	Sta	ate																		
7.6	Date of Birth	D	D	- _M	М	_	Υ	Υ	Υ	Υ	Ą	ge				ars			_	onth				Day	/S	
	Attach cop	y o	f pro	of of	date	_												ı		adve						
	Marital Status	<u> </u>	Sin		/		arrie		/		dov			/		oro.			Ľ	Strike	off w	hat i	s not	appli	cabl	e.
7.8	For being eligible ap having sound Physi						SOL	und	Ph	ysic	al /	Me	nta	l he	alth	ı. Ar	еу	ou			es o app	licant	is no	N ot eligib		
8	Does any of the memb	ber (incl	uding	you	rself) of	you	r ']	Fam	ily	Uni	t' is	dea	aler/	dis	trib	utor	or	Υ	es	Ν	lo			
	LOI holder of any MS	S-HS	SD/ S	SKO-I	LDO	dea	lers	hip	or I	.PG	dist	ribu	tors	ship	of a	any	oil							e not	eligil	ble
3 7	company		. ,	7.		,	11			c 1	,	7.		.,			7			<u> </u>		() (,	1 .	<i>(</i>)	
	('Family Unit' of a m 'Family Unit' of a un							nsis	st of	self	, ap	plio	cani	'S S	pous	se ai	nd	unn	ıar	rıed	son(s)/a	laug		(s)	
and	'Hamily I bit' at a min	141 /11	wind	Annl.	ican	t al	111	con	ciet	of c	ılf .			nt's					nn	lican	t'c .	mm.	arri.	od.		

Educational Qualification* (s): (Attach copy of proof of Educational Qualifications.) (*) -Not applicable in case of Registered Societies, Corporates, Govt Organisations etc. Certificate/Degree **Board/University Year of Passing** Qualification SSC/Matric or Equivalent Graduate Post-Graduate **Professional Degree Additional Qualifications** Note: Marks will be awarded based on the information given by the applicant on the education qualification. On verification if it is found that the information given above is incorrect/ false / misrepresented then the applicant's candidature will stand cancelled and will not be eligible for distributorship... In case of partnership, please give name of each of the partners and attach Proposed Partnership Deed. Application of all the partner(s) should be attached together while submission: (Please note each partner will have to pay separate application fee and all the partners will have to appear for interview.) S.No Names and address **Percentage Share** Registered. Society/ Government Organisations / Corporations / Undertakings, Public LTD. Companies, and Companies incorporated under Companies Act 1956 (Enclose affidavit as per Annexure 'A1') Name Address Pin code: **Telephone No** email: Experience 12 Do you have experience of running or working in any of the establishment dealing in the following for minimum one year? Please give full details chronologically. Type of Experience Name and address of the Period Number establishment/Institution etc of years from То Direct Sale / Home Delivered products (including LPG distributorship) Other Petroleum products Any other Trade Note: Marks will be awarded based on the information given in the application and on answers to leading questions in connection with experience claimed during interview. On verification if it is found that the information given is incorrect/ false / misrepresented then the applicant's candidature will stand cancelled and will not eligible for distributorship..

13 Capability to Provide Infrastructure as on the Date of Application.

13(A) GODOWN FOR STORAGE OF LPG CYLINDERS

Specifications of Land for LPG godown

Minimum Dimensions of plot

: 19 m X 16 m

: 24 m X 21 m (for Kerala)

The land should be suitable, in contiguous plot, freely accessible through all weather motorable approach road. The plot should be free from overhead power transmission and telephone lines. Pipelines / Canals / Drainage / Nullahs / Public Roads should not pass through the plot.

13A1	Do you have a suitable land 15 km from the municipal/revenue limits of the advertised	Yes /	No
	location for LPG godown or LPG godown readily available Owned/Leased (15 yrs	Please strike	off what is
	minimum) in your own name or in name any <i>member of your 'Family Unit'</i> .	not appli	icable

Note: ('Family Unit' in case of married applicant, shall consist of applicant, his/her Spouse and their unmarried son(s)/daughter(s). In case of unmarried applicant, 'Family Unit' shall consist of Applicant, his/her parents and his/her unmarried brother(s) / sister(s))

If Yes to 13A1, Provide the following details and notorised affidavit as per Annexure - C

Land is in the	Relations	Date of registration of	Address of the	Khasra	Dimensio	Distance form
name of	hip with	sale deed/mutation/gift /	location of the land	No/Surve	ns L*B in	advertised
	applicant	lease	for LPG Godown	y No	M	location (in
				·		Km)

If No to 13A1 then

Do you have a **Firm offer** of sales/ Lease (minimum 15 yrs) from any owner of a suitable land at or within 15 km from the advertised location for LPG godown or LPG godown

| Yes | / No | Please strike off what is not applicable

If Yes to 13A2, Provide the following details.

	-					
Land is in the	name	Date of agreement to	Address of the location	Khasra	Dimensio	Distance form
of		sale or lease on stamp	of the land for LPG	No/Survey	ns L & B	advertised
		paper.	Godown	No	in M	location (in
						Km)

If No to 13A2 then

13A3 If you do not have a suitable piece of land for Godown and do not have firm offer, can you arrange the same in the location advertised or within 15 km from the advertised location, if selected within two months from the date of issue of LOI?

Yes / No
Please strike off what is not applicable

Note: Marks will be awarded to applicant either on ownership or firm offer or can arrange for LPG Godown/land for LPG godown based on the information given by the applicant. On verification if it is found that the information given above is incorrect/ false/ misrepresented then the applicant's candidature will stand cancelled and will not be eligible for distributorship.

13B SHOWROOM FOR LPG DISTRIBUTORSHIP

Specification for LPG Show Room

Minimum dimension of the showroom 3 m X 4.5 m

	Showroom should be located	d in the location adv	vertised and sl	nould have su	itable approac	ch roa	d.	
12D1	Do you have a suitable land in	the location adverti	sed for constr	uction of show	vroom or	Yes	1/	No
ISDI	showroom is readily available							off what is
	_		-	iii) iii youi ov	wii iiaiiie oi		t applic	
	in the name of any member of	<u> </u>						
	Note : ('Family Unit' in case o unmarried son(s)/daughter(s		•	• •	•			their
	Applicant, his/her parents an	d his/her unmarrie	d brother(s)	/ sister(s))				
L	If Yes to 13B1, Provide the fo	ollowing details and	d notorised a	ffidavit as pe	r Annexure -	C.		
ſ	Land for showroom / showroom				Address of th		Di	mensio
	in the name of	applicant	deed/mutation		for showro			& B in
		Tr ···		8	/showroo			M
ŀ							+	
Į							Ш	
	If No to 13B1 then					_		
13B2	Do you have a Firm offer of s				of the	Yes		No
	suitable land in the location ad	vertised for showro	om or showro	om		Please	strike	off what is
						no	t applic	cable
•	If Yes 13B2, Provide the follo	wing details.						
	Land for showroom / showroom		sale or lease	Address	of the land for		Dime	ension
	is in the name of	on stamp pa		showroor	n /showroom		L& P	3 in M
	If No to 13B2 then							
13B3	If you do not have a suitable sh	nowroom and do no	t have firm of	fer, <mark>can you a</mark>	rrange the	Yes	/	No
	same in the location advertised	, if selected?				Please	strike	off what is
						no	t applic	cable
Vote :	Marks will be awarded to appli	icant either on owne	ershin or firm c	offer or can ar	range for show	wroon	ı/lan	d for
	room based on the information							
	is incorrect/ false/ misrepreser						•	•
eligibl	e distributorship.	• •						
14	Capability to Arrange Finance	re						
	e note that marks will be award		anahility to ar	range finance	based on the	infor	natio	วท
	by the applicant on the Gross A			-				
	nares/MF etc, value of assets a							
	that the information given by th							
	dature will stand cancelled and							
			_ [T	
	Gross Annual Income of Last	t Financial Year:	Rs					
	Amount in words							
	Income pertaining to last Finan	ncial Year. Attach n	otorized affid	avit as per Ar	nexure B			
		-	•					

son(s)/		DIAI (III (case of mar	ried a	applicant	family is - s	self, spo	ouse	unn	nar	rie	d				_
	/daughter(s); i				-	-										
	r(s)/unmarried															
	oned should re			nimur	m period	of three mo	nths fro	m t	he da	ate	of	app	olica	atio	n o	r
the inte	erview date w	hich ever is	earlier.													
S.N	Name of	S. B. A/C	No. Na			Relation with	Amo	oun	as o	n d	late	of	app	lica	tio	a.
	Bank			hold	der	applicant										
1							Rs									
2							Rs							H		t
3							Rs							-		t
4							Rs							-		t
		T	OTAL				Rs		H							t
Total :	amount in wo	ırde					<u> </u>						<u>. </u>	<u> </u>		ㅗ
	D DEPOSIT/		FS/MF FT	COF	FAMI	V (in case of	of marr	hod	annli	CO.	nt f	ami	ilv i	ic c	Δ1f	_
	e unmarried so												•			
-	r(s)/unmarried	_					_		_	arc	iiis	an	u uı	111116	1110	Ju
															_	_
S.N	Type of Investment -	Doccument Reference	Name of			Initial	Valu	,			-				da	ıte
	FD/NSC/Shar	Number	holder		with	investment		•	of ad	ve	rtis	sem	ient	t.		
	es/MF etc	μρριταιτή 711		Amount												
1							Rs							•		
2							Rs							-		
3							Rs							•		
4							Rs							-		
			Total				Rs							-		L
Total a	amount in wo	rds.														
	amount in wo ER ASSETS /		Y OF FAM	IILY	(in case	of married a	pplicar	ıt fa	mily	is	- se	elf,	spo	use		
OTHE		PROPERT														
OTHE unmar brothe	ER ASSETS / ried son(s)/da r(s)/unmarried	PROPERT ughter(s); in d sister(s).) *	case of unr (Value as p	narrie oer Va	ed applic aluation	ant family is certificate fr	- self , om Gov	par ⁄t ap	ents a	and vec	d ur l Va	nma alue	arrie er).	ed Th	e	
OTHE unmar brothe	ER ASSETS / ried son(s)/da	PROPERT ughter(s); in d sister(s).) *	case of unr (Value as p	narrie oer Va	ed applic aluation	ant family is certificate fr	- self , om Gov	par ⁄t ap	ents a	and vec	d ur l Va	nma alue	arrie er).	ed Th	e	ır
OTHE unmar brothe valuati	ER ASSETS / ried son(s)/da r(s)/unmarried	PROPERT ughter(s); in d sister(s).) * vith regard to	case of unr (Value as p Land for g	narrie per Va godow	ed applic aluation n/ godo	ant family is certificate fr wn mentione	- self , om Gov d in ite	par ⁄t ap	ents a	and vec	d ur l Va	nma alue	arrie er).	ed Th	e	r
OTHE unmar brothe valuati showro	ER ASSETS / ried son(s)/da r(s)/unmarried ion of assets v	PROPERT ughter(s); in d sister(s).) * with regard to m mentioned	case of unr (Value as I Land for g in item 13	narrieo per Va godow B1 sho	ed applic aluation on/ godo ould not	ant family is certificate fr wn mentione	- self , om Gov d in ite	paro /t ap m 1	ents approv	and ec	d ur l Va d la	nma alue and	arrie er). off	ed Th	e l fo	
OTHE unmar brothe valuati	ER ASSETS / ried son(s)/da r(s)/unmarried ion of assets v oom/showrood Details of	PROPERT ughter(s); in d sister(s).) * with regard to m mentioned of the	case of unr (Value as p Land for g	narrieo per Va godow B1 sho	ed applical aluation on godownould not	ant family is certificate from mentione be included elation with	- self , om Gov d in ite	paro /t ap m 1	ents approv	and ec	d ur l Va d la	nma alue and	arrie er). off	ed Th	e l fo	
OTHE unmar brothe valuati showro	ER ASSETS / ried son(s)/da r(s)/unmarried ion of assets w oom/showroom	PROPERT ughter(s); in d sister(s).) * with regard to m mentioned of the	case of unr (Value as I Land for g in item 13	narrieo per Va godow B1 sho	ed applical aluation on godownould not	ant family is certificate fr wn mentione be included	- self , om Gov d in ite	paro /t ap m 1	ents approv	and ec	d ur l Va d la	nma alue and	arrie er). off	ed Th	e l fo	
othe unmar brothe valuati showrd	ER ASSETS / ried son(s)/da r(s)/unmarried ion of assets v oom/showrood Details of	PROPERT ughter(s); in d sister(s).) * with regard to m mentioned of the	case of unr (Value as I Land for g in item 13	narrieo per Va godow B1 sho	ed applical aluation on godownould not	ant family is certificate from mentione be included elation with	- self , om Gov d in ite:	paro /t ap m 1	ents approv	and ec	d ur l Va d la	nma alue and	arrie er). off	ed Th	e l fo	
othe unmar brothe valuati showrd	ER ASSETS / ried son(s)/da r(s)/unmarried ion of assets v oom/showrood Details of	PROPERT ughter(s); in d sister(s).) * with regard to m mentioned of the	case of unr (Value as I Land for g in item 13	narrieo per Va godow B1 sho	ed applical aluation on godownould not	ant family is certificate from mentione be included elation with	- self , om Govd in ite. Value	paro /t ap m 1	ents approv	and ec	d ur l Va d la	nma alue and	arrie er). off	ed Th	e l fo	
othe unmar brothe valuati showrd S.No	ER ASSETS / ried son(s)/da r(s)/unmarried ion of assets v oom/showrood Details of	PROPERT ughter(s); in d sister(s).) * with regard to m mentioned of the	case of unr (Value as I Land for g in item 13	narrieo per Va godow B1 sho	ed applical aluation on godownould not	ant family is certificate from mentione be included elation with	- self , om Govd in ite. Value Rs	paro /t ap m 1	ents approv	and ec	d ur l Va d la	nma alue and	arrie er). off	ed Th	e l fo	
othe valuati showrd S.No	ER ASSETS / ried son(s)/da r(s)/unmarried ion of assets v oom/showrood Details of	PROPERT ughter(s); in d sister(s).) * with regard to m mentioned of the	case of unr (Value as I Land for g in item 13	narrieo per Va godow B1 sho	ed applical aluation on godownould not	ant family is certificate from mentione be included elation with	- self , om Govd in ite. Value Rs Rs Rs	paro /t ap m 1	ents approv	and ec	d ur l Va d la	nma alue and	arrie er). off	ed Th	e l fo	
othe unmar brothe valuati showrd S.No	ER ASSETS / ried son(s)/da r(s)/unmarried ion of assets v oom/showrood Details of	PROPERT ughter(s); in d sister(s).) * vith regard to m mentioned of the rty	case of unr (Value as p Land for g in item 13.	narrieo per Va godow B1 sho	ed applical aluation on godownould not	ant family is certificate from mentione be included elation with	- self , om Gov d in iter . Value Rs Rs Rs Rs	paro /t ap m 1	ents approv	and ec	d ur l Va d la	nma alue and	arrie er). off	ed Th	e l fo	
othe unmar brothe valuati showrd S.No 1 2 3 4	ER ASSETS / ried son(s)/da r(s)/unmarried ion of assets w coom/showrood Details of Prope	PROPERT ughter(s); in d sister(s).) * with regard to m mentioned of the rty	case of unr (Value as I Land for g in item 13	narrieo per Va godow B1 sho	ed applical aluation on godownould not	ant family is certificate from mentione be included elation with	- self , om Govd in ite. Value Rs Rs Rs	paro /t ap m 1	ents approv	and ec	d ur l Va d la	nma alue and	arrie er). off	ed Th	e l fo	
othe unmar brothe valuati showrd S.No 1 2 3 4	ER ASSETS / ried son(s)/da r(s)/unmarried ion of assets w coom/showrood Petails of Prope	PROPERT ughter(s); in d sister(s).) * with regard to m mentioned of the rty ords.	case of unr (Value as p Land for g in item 13. Name of l	married per Va godow B1 sho	ed applic aluation vn/ godov ould not r Ro th	ant family is certificate fr wn mentione be included elation with e applicant	- self , om Gov d in iter. Value Rs Rs Rs Rs Rs	pare/t aj	on d	and an	d und Vad la	nmaalue	arrie er). off	rtis	e e l fo	er
othe valuati showrd S.No 1 2 3 4 Total a	ER ASSETS / ried son(s)/da r(s)/unmarried ion of assets w coom/showrood Details of Prope	PROPERT ughter(s); in d sister(s).) * with regard to m mentioned of the rty prds. which can be	case of unr (Value as p Land for g in item 13. Name of l	married per Va godow B1 sho holder	ed applic aluation vn/ godov ould not r Re th	ant family is certificate from mentione be included elation with e applicant	- self , om Gov d in iter. Value Rs Rs Rs Rs Rs	pare/t aj	on d	and an	d und Vad la	nmaalue	arrie er). off	rtis	e e l fo	er
oTHE unmar brothe valuati showro S.No 1 2 3 4 Total a Details Finance	ER ASSETS / ried son(s)/da r(s)/unmarried ion of assets w coom/showrood Petails of Proper	PROPERT ughter(s); in d sister(s).) * with regard to m mentioned of the rty prds. which can be certificate to	Case of unr (Value as p Land for g in item 13. Name of b Total Obtained fro extend loar	married per Va godow B1 sho holder	ed applic aluation vn/ godov ould not r Re th	ant family is certificate from mentione be included elation with e applicant	- self , om Gov d in ite. Value Rs Rs Rs Rs Rs Rs	pare/t apm 1	on d	and an	d ur d la d la e of	nmaalue and f Ao	arrie er). off	rtis	e em	s /

15	Have you ever been convicted or charges have been framed by Court of Law for any	Yes	/	No
	criminal offence involving moral turpitude and / or economic offence (other than freedom	Please st	rike o	ff what is
	struggle)? ?	not a	applic	able

(If yes you are not eligible to apply.)

16 DECLARATION BY THE APPLICANT.

I am aware that inter se suitability of candidates will be decided by evaluation of candidates on the document based marks and interaction (interview). Evaluation on document based marks will be done based on the information given by me/us in this application. On verification by the Oil Company if it is found that the information given by me/us is incorrect/ false/ misrepresented then my/our candidature will stand cancelled and I/We will be declared ineligible for LPG Distributorship. I also confirm that I am in possession of the supporting documents in original for the information given by me in this application and if selected, failure to present these documents in original will result in cancellation of selection due to submission of false/unsupported information in documents

I am fully aware that if I am unable to make Godown duly approved by the Chief Controller of Explosives on the land/godown indicated in the application and or Showroom as per the oil company's standard layout on the land/shop indicated in the application herein above after selection then the allotment of distributorship made to me will automatically stand cancelled.

I am fully aware that I will not be appointed as LPG distributor if I am employed. I shall have to resign from the service and produce proof of acceptance of my resignation from my employer before issuance of Letter of Appointment.

I have read the condition for the distributorship mentioned in the advertisement and confirm that I fulfil the eligibility criteria for the LPG distributorship I have applied in this application.

17 UNI	DERTAKING	
I,		daughter of /son of/ wife of
Shri	hereby confirm that the in	formation given above is true and
correct. A distributor	ny wrong information /misrepresentation/ suppression of facts ship.	will make me ineligible for this LPG
Place :	Signature of applicant	
Date :	d d - m m - y y y y Name of applicant	
Place : Date :	Signature of applicant	

(Name in block letters)

dated Demand Draft No 2 4 Proof of age **Proof of Education qualification** Affidavit as per the format in Annexure A or A1 5 6 Affidavit as per the format in Annexure B 7 Affidavit as per the format in Annexure C 8 Letter from Bank/Financial Institution as per format in Annexure - D **Draft of Partnership Deed - as applicable.** (NOTORISED AFFIDAVIT) Annexure - A (TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER OF REQUIRED VALUE) (Affidavit to be submitted by individuals and partners of partnerships) _____son/daughter/wife of ___ Age _____ years residing at _____ do hereby solemnly affirm and say as under: That I am an Indian National. That I am unmarried. That neither I, nor nor my Father, Mother, unmarried brother(s), unmarried sister(s) have dealership/distributorship or hold Letter of Intent for Retail Outlet or SKO-LDO dealership or LPG distributorship of any Oil Company. OR That I am married. That neither I nor my spouse, unmarried son(s)/unmarried daughter(s) have dealership/ distributorship or hold letter of Intent for Retail Outlet or SKO-LDO dealership or LPG distributorship of any Oil Company: That I have never been convicted nor charges have ever been framed against me by any Court of Law for any criminal offences involving moral turpitude and/or economic offences (other than freedom struggle). That I hereby confirm that I was never a signatory to dealership/distributorship agreement of any oil company, which was terminated for proven malpractices and / or for violations of provisions of the Marketing Discipline Guidelines. @ That against item no.14 of my application form details of various sources of funds required for setting up and operation of the distributorship has been furnished. I under take that these funds will be made available for the purpose of setting up and operation of distributorship. In case it is found that the same is not made available as and when required, the offer of distributorship, at any stage, can be withdrawn and that I will have no claim/damages whatsoever against the oil company.

for such withdrawal / termination.

List of Enclosures

That if any information/declaration given by me in my/our application or in any document submitted by me/us in support of application for the award of the LPG distributorship or in this affidavit shall be found to

distributorship (if already appointed) and that I would have no claim, whatsoever, against the Corporation

be untrue or incorrect or false, the Indian Corporation*/ Bharat Petroleum Corporation* /Hindustan Petroleum Corporation* would be within its rights to withdraw the letter of intent / terminate the

(@ Delete these if not applicable) I hereby verify that what has been stated above is true to the best of my knowledge and correct, and nothing material has been concealed therefrom. Solemnly affirmed and declared before me This _____day of _____ Signature and Seal of Signature of person making affidavit Magistrate/Judge/Notary public (Name in block letters) (NOTORISED AFFIDAVIT) Annexure - A 1 (TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER OF REQUIRED VALUE) (To be submitted by Registered Co-operative Societies and Organised bodies like Government Organisations / Corporations / Undertakings, Public LTD. Companies, and Companies incorporated under Companies Act 1956) In the matter of LPG distributorship of Indian Oil Corporation* / Bharat Petroleum Corporation* / Hindustan Petroleum Corporation* at______(Name of the Registered Cooperative Society*/Corporate Houses*) _____ (Location) has applied for LPG distributorship of _____ (name of the oil company) Ltd., at _____. son / daughter / wife of _____ Age _____ son / daugnter / wire or _____ do hereby solemnly declare : 1 That through a resolution passed by the Co-operative society*/Corporate Houses*, I have been authorised to apply for the said distributorship. A copy of the resolution/authorisation is enclosed herewith forming part and parcel of this affidavit. 2 That the said Registered Society is duly registered under society Registration Act 1860 */Company formed under the companies act 1956*/Charitable Trust *is registered with Charity Commissioner of state Government of _____* (name of the state) on _____ (date of registarion/incorpoartion) and a photocopy of the certificate of registration certificate is enclosed herewith forming part and parcel of this affidavit. That our Registered society / Company/Charitable Trust had made profit during the previous consective 3 financial Years as certificate by Chartered Accountant. 4 That on behalf of the Co-operative Society*/Company/Charitable Trust*, I undertake that we will observe all the relevant guidelines with regard to award/operation of the said distributorship issued by Indian Oil Corporation* / Bharat Petroleum Corporation* / Hindustan Petroleum Corporation* / Government of India or any other statutory body from time to time

* Strike off whatever is not applicable.

- 5 That our Registered Society */Company */Charitable Trust does not have any criminal records nor does it have any criminal charges framed against it rning Body/Mananging Body /Any such other Body of this Registered Society */Charitable Trust */Directors of company */by any court of law involving moral turpitude and or economic offeneces (other than freedom struggle) punishable under law.
- *That none of the Directors of this company or his family members (familyas defined in the case of multiple delearship norms for individuals) or Holding company or Subsidiary company or any other company or firm share holders (put together) of this applicant company have controlling stake i.e.51% or more ,have dealership /ditributorship or hold letter of intent for Reatil Oulet or SKO-LDO dealership or LPG distributorship of any oil Comopany.
 - (Clause 6 above is not acceptable to Government owned Companies defined s major shareholding with the Government.Public Sector & Joint Sector Units of Government adminitered Organisation
- 7 *That none of the member of the Governing Body /Managing Body/Any such other body of this Charitable Trust */Registered Society*or his family members (family as defined in the case of multipe dealership norms for individuals)have dealership/distributorships or hold Letter of Intent for Reatil Outlet or SKO-LDOdealershipor LPG distributorship of any oil Company
- 8 That our Registered Society */Company */Charitable Trust was never a signatory to dealership /distributorship agreement of any oil company ,which was terminated for malpractices and /or for voilations of provisions of the Marketing Discipline Guidelines.
- **9** I here by confirmed that I was never a signatory to dealership/ distibutorship agreeement of any Oil Company, which was terminated for malpractice and /or voilation of Marketing Discipline Guidelines ,.
- 10 That If any information/declaration given by me in my/our application or in any document submitted in support of application for the award of the distributorship or in this affidavit shall be found to be untrue or incorrect or false, Indian Oil Corporation* / Bharat Petroleum Corporation* / Hindustan Petroleum Corporation* would be within its rights to withdraw the letter of intent / terminate the distributorship (if already appointed) and that we would have no claim, whatsoever, against Indian Oil Corporation* / Bharat Petroleum Corporation* / Hindustan Petroleum Corporation* for such withdrawal/termination.

*strike out whatever is not applicable.

I hereby verify that what has been stated above is true to the best of my knowledge and correct. and nothing material has been concealed therefrom.

Solemnly affirmed and declared before me	
Thisday of	
Signature and Seal of	Signature of person making affidavit
Magistrate/Judge/Notary public	(Name in block letters)

(NOTORISED AFFIDAVIT) Annexure - B (TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER OF REQUIRED VALUE)

DECLARATION OF ANNUAL INCOME

Please give details of income of the last financial year (20--/--) Gross income should be indicated and not net income

Details of Cross Annual Income in Duness

		Details of	Gross A	nnual Income	e in Rupees	6		
Relationship	Gross Salary	Property (net income)	Interest/ Dividend	Business (net profit)	Professional Income (Net of expenses)	Income from Agricultu re (net of expense s)	sources e.g.	Total (I+II+III+ IV+V+VI +VII)
	I	II	III	IV	V	VI	VII	VIII
1. Self								
2 Spouse								
3. Dependent children(Unmarried son/daughter)								
In case App	•		-	s income car	_	-	o enclos	sing
Father								
Mother								
Solemnly affirmed								

	•	
This	day of	

Signature and Seal of Magistrate / Judge / Notary Public

Signature of Person making affidavit Name in Block letter)

- 1 It is important to give precise information under each head i.e. I to VII, if income under any head is NIL, then it should be indicated specifically as NIL and not left blank.
- 2 If the applicant is payee of Income Tax, a copy of Income Tax Return should be attached

(NOTORISED AFFIDAVIT) Annexure - C (TO BE TYPED ON APPROPRIATE NON-JUDICIAL STAMP PAPER OF REQUIRED VALUE)

(To be given by the family member as defined in eligibility criteria other than applicant)

ı		Son/wife of	
	years resident of	do hereb	y solemnly affirm and say as under:-
1	IOC*/BPC*/HPC* at	(nam_ (location) under	brother* / unmarried sister* e) has applied for LPG distributorship of '' category against the er dated
		OR	
	That I am married my unmarried (Mr/Ms)	(nam(nam(nam(location) under	ter*/wife*/husband* e) has applied for LPG distributorship of '' category against the er dated
2	Rswhich is	mentioned at Item no.14	will provide financial assistance to the extent ounder my name in the application submitted by butorship of IOC*/BPC*/HPC* at
3	That in case he/she is selected showroom on the land specifie		have no objection for construction of godown
-	y verify that what has been stated oncealed therefrom	d above is true and correc	ct to the best of my knowledge, and nothing ha
Solemn	ly affirmed and declared before r	me	
This	day	of	
Sign	ature and Seal of Magistrate/Jud	ge/Notary public	Signature of persons making affidavit (Name in block letters)

Annexure - D

(To be submitted by all applicants: Credit worthiness certificate from the Bankers, from a Scheduled bank / Financial institution to be obtained in their **Letter Head** in the following format and enclosed with the application)

TO WHOMSOEVER IT MAY CONCERN

Shri / Smt / Kum / M/sthey is / are enjoying the following facilities from our	. is a customer of this bank for last Years and he / she / bank / institution:
a)	
b)	
c)	
c) During the above period, the dealings of Shri / Smt / Kum / M/swith the bank and his / he their conduct has been satisfactory. In case, a distributorship is allotted to him / her /them, we will be willing to extend a loan of Rs	

Signature Name and Designation Office seal Date *****

Item No	Instructions	Supporting Documents :- Applicants to provide them at the time of verification.	
1	Write the name of the location for which application is made	As per advertisement	
2	Write the name of the district of the location for which application is made	As per advertisement	
3	Write the name of the State of the location for which application is made	As per advertisement	
4	Write the dated and name of the news paper in which advertisement has appeared for the location mentioned in item 1.	As per advertisement	
5	Write the status whether application is by individual or made in partnership or registered Cooperative Society or Company.	Affidavit -A or A1 as applicable	
6	To be filled by individual applicants or applications made in partnership.	SSC / Matric or equivalent certificate.	
7	Information is on multiple dealership/distributors norm. if answer is yes. Applicant is not eligible for LPG distributorship	Notorised Affidavit as per Annexure - A	
8	Education : - Information in chronological order	Original certificate of each qualification	
9	For Partnership Applications only. Separate individual application to be made by all the partners along with separate application fee. (Not applicable for others).	Draft partnership deed	
10	Registered cooperative societies/Companies:	Notorised Affidavit as per Annexure A1 alongwith its enclosures	
11	Experience: Minimum one year experience in the capacity of supervisor/Manager / proprietor / partner involved in running a business/organisation will be considered. Provide information based on the type of experience. I - Direct Sales / Home delivered product in case experience is in the products or services which are delivered at residence of customer like LPG cylinders. II - Other Petroleum Products III - Any Other trade.	Experience certificate should be supported by Salary slips/ appointment letter etc.	
12	Capability to Provide Godown for Storage of LPG cylinders: In case applicant does not provide any information from 13A1 to & 13A3, then response to all will be taken as 'No"		
13A1	In case applicant has suitable land for construction of godown or ready made godown for storage of filled LPG cylinders in his name or in the name of member of his 'family unit', then response should be 'Yes' so strike off 'No' and provide details.	Registered Sale Deed/ Mutation/ gift deed / lease (15yrs minimum) agreement and government record etc. and their Date has to be before or on the date of application.	
	In case the applicant does not have suitable land in own or in the name of member of family unit, then response should be "No" so strike off "Yes" and move to 13A2	Consent from the family member in form of Notorized affidavit is required	

Item No	Instructions	Supporting Documents:- Applicants to provide them at the time of verification.
13A2	In case 13A1 is "No", then only 13A2 should be filled. In case applicant has a Firm offer of Sale / lease from any owner of a suitable land or godown, then response should be "Yes" so strike off " No" and provide the details. In case the applicant does not have firm offer then response should be be "No" so strike off 'Yes" and move to 13A3	Notorised Agreement to sale or lease (15 yrs minimum) from the owner . Date of agreement has to
13A3	In case applicant 13A1 and 13A2 is "No" then only 13A3 should be filled. In case applicant has identified a suitable land but has not entered into sale agreement with the owner or is confident of arranging it within 2 months, then response should be "Yes" so strike off 'No'. Incase applicant has not identified suitable land and feels that he cannot arrange it within 2 months then response should be "No" so strike off "Yes"	
13B	Capability to Provide showroom for LPG distributorship: In case a information from 13B1 to 13B3, then response to all will be taken	• •
13B1	In case applicant has suitable land for construction of showroom or showroom in his name or in the name of member of his 'family unit', then response should be 'Yes' so strike off 'No' and provide details. In case the applicant does not have suitable land in own or in the name of member of family unit, then response should be "No" so strike off "Yes" and move to 13B2	Registered Sale Deed/ Mutation/ gift/ lease (15yrs minimum) agreement and government record etc. Date of agreement/mutation has to be before or on the date of application. Consent from the family member in form of affidavit is required
13B2	In case13B1 is "No", then only 13B2 should be filled. In case applicant has a Firm offer of Sale / lease from any owner of a suitable land for showroom or showroom, then response should be "Yes" so strike off "No" and provide the details. In case the applicant does not have firm offer from then response should be be "No" so strike off 'Yes" and move to 13B3	Notorized Agreement to sale or lease (15 yrs minimum) from the owner . Date of agreement has to be on or before the date of application. Proof of ownership etc.
13B3	In case applicant 13B1 and 13B2 is "No" then only13B3 should be filled. In case applicant has identified a suitable land/ showroom but has not entered into sale agreement with the owner or is confident of arranging it within 2 months, then response should be "Yes" so strike off 'No'. Incase applicant has not identified suitable land nor feels that he cannot arrange it within 2 months then response should be "No" so strike off "Yes"	
14	Capability to Arrange Finance	
14.1	Gross Annual Income of the "Family Unit" of the last financial year. The income will include income from all sources such as salary, property, interest, dividend, business/ profession/ vocation, agriculture and other sources, if any.	Notorised Affidavit as per Annexure B
	If the applicant is an Income Tax Assessee, the details of income as shown in the Annual Income Declaration should conform to those indicated in the income tax return for the relevant financial year and the Assessment Order of the Income Tax Officer thereon.	

Item No	Instructions	Supporting Documents :- Applicants to provide them at the time of verification.
	If, however, the applicant is not an Income Tax Assessee then the details are required to be supported with other relevant document some which are mentioned below by way of illustration: a) Gross Salaryr:- A certificate from the employer(s) indicating the total emoluments paid b) Income from property:- Rent as declared and assessed for the purpose of tax. c) Interest on Bank Deposits - Letter issued by competent authority from Bank(s) showing the actual amount paid/credited as interest. d) Income from business/profession/vacation/shares and other investment/other sources: Certificate from Chartered Account in support of the income indicated under each of these heads will be required. The applicant may also be required to produce any other documentary proof in support of the income indicated.	time of verification.
14.2	e) Income from agriculture: A certificate from Mamlatdar/ Tehsildar Amount in the Saving Account in the name of self & the member of the "Family Unit" as on the date of application. Amount in the name of joint account of the member(s) outside the "Family Unit" should not be mentioned.	Statement of Account from which amount as
14.3	Investment in Fix Deposit/Bonds/NSCs/Mutual Funds/Shares/ULIP value as on Date of Advertisement in the name of self and member of the "Family unit". Amount in the name of joint account of the member(s) outside the "Family Unit" should not be mentioned.	Notorised Affidavite as per Annexure - C
	Fix Deposit/Term Deposit etc in Bank- amount as on the date of advertisement should be taken from the Bank	Bank Statement or letter from the Bankers certifying the amount in FD/Term deposit as on the date of advertisement
	Investments in Mutual Funds/listed shares/ULIP based on the NAV on the date of advertisement.	Value on the date of advertisement as certified by the Government Approved Valuer or the concerned financial institution/ certified by Chattered Accountant.
	Amount of money which applicant can get on surrender of Insurance policy or as loan against the policy as on the date of advertisment.	Certificate from the Insurance Company
	se note that amount mentioned in the application at item 14.2 and 14 erview or three months from the date of application which ever is e	
14.4	Value of other assets / Property(immovable) in the name of the member of the "Family Unit" as on the date of advertisement. Assets/Property in the name of joint account of the member(s)) outside the "Family Unit" should not be mentioned.(Note: Gold should not be included). The valuation of assets with regard to Land for godown/godown mentioned in item 13A1 and land offered for showroom/showroom mentioned in item 13B1 should not be included	Value on the date of advertisement as certified by the Government Approved Valuer

Gen	General Instructions to the applicant for making N D LPG Distributorship Application.		
Item	Instructions	Supporting Documents :-	
No		Applicants to provide them at the	
		time of verification.	
14.5	Amount based on the certificate / letter from a Schedule Banks /	As per Annexure - D	
	Financial Institutions to extend loan as per Annexure D. In case no		
	amount is mentioned then it shall be taken as nil and no marks will be		
	awarded.		

Note:

- 1. ('Family Unit' of a married applicant, shall consist of self, applicant's spouse and unmarried son(s)/daughter(s) and 'Family Unit' of a unmarried Applicant, shall consist of self, applicant's parents and applicant's unmarried brother(s) / sister(s) for the purpose of this entire application).
- 2. Applicant should provide only that information in the application against various items, for which applicant is in possession of supporting documents in original as on the date of submission of application. Failure to present these documents in original will result in cancellation of selection due to submission of false/unsupported information.
- 3. Incase applicant require extra space on any point, the same can be given by adding more row or add extra sheets but details should be given in the same format as mentioned in that particular point.
