

TRAVEL ALLOWANCE FORM
HINDUSTAN PETROLEUM CORPORATION LIMITED
REIMBURSEMENT FOR TRAVEL EXPENSES FOR CANDIDATES
(For Scheduled Caste / Scheduled Tribe / Persons with Disability candidates)

Name & Mailing Address:	Roll No. :
	Application Number :
	Category: SC / ST / PWD
	Position :
Pin Code:	Venue :
Contact Tel. No:	Centre/City

JOURNEY DETAILS

Journey	Date (s)	Mode of travel	Class of Travel	Ticket/ Receipt No	Travel Fare (Rs.)
From :		Rail/Bus			
To :					
From :		Rail/Bus			
To :					
Total Rupees					

BANK DETAILS

Name of Bank		Name of A/c Holder	
Bank Account No.		Branch Code	
Bank's IFSC Code (12 Digit)			

- a) Attach Original / Photocopy of Rail / Bus Tickets / Receipt towards proof of journey.
b) Attach copy of Caste / PWD Certificate (as applicable).

Please make the payment through (strike out whichever is not applicable)

Through Cash	Received cash for an amount of Rs.
Through NEFT/DD	DD in favour of _____ may be sent to mailing address as mentioned above.

I will not claim the amount from the Government or my present employer (PSU/Government Organization). I hereby affirm that the information furnished by me in this form is true and any false information will render me liable for non-payment of travel expenses.

Venue:

Date:

Signature of Candidate

DECLARATION : (strike out whichever is not applicable)

1	I do not have copy of travel proof (Bus/Rail Ticket)
2	I do not have copy of Caste/Disability Certificate

Kindly review my case and reimburse me Travel allowance through DD which may be sent to above mailing address.

Venue:

Date:

Signature of Candidate

Reimbursement of Travel Expenses will be made for 2nd class rail / bus (Non A/C) fare by the shortest route to the examination center for outstation SC, ST & PWD candidates, provided the distance traveled is not less than 30 kms. **(Candidates opting for examination center other than the center nearest from mailing address or will not be reimbursed).**

Please handover this Form along with Original / Photocopy of Rail / Bus Tickets / Receipt and copy of Caste / PWD Certificate (as applicable) to the person authorized to collect in the same venue. Payment will be made by Cash/DD/NEFT subject to submission of TA claim together with travel proof (Second Class Train/Bus Ticket) and caste/disability certificate.